

State Fire Marshal Advisory Committee for  
Residential Care Facilities  
8/8/2006

Meeting called to order 10:12am

Ernie Paez began with an introduction and general overview of the reasons for the committee being convened.

**PURPOSE:** It was agreed that the paraphrased statement put together by Ernie would serve as the stated purpose for the committee. It was also suggested that “in an effort to ensure quality of care in a safe environment.” be added to the end of the statement. This was agreed upon by all members present.

**GOALS:** Several goals were brought forth and discussed, but it was determined that the main goal of the committee be fostering education & communication regarding code interpretations. These goals were broken down into 3 main categories.

- 1) Provide clarity to all stakeholders
- 2) Provide unified consensus for regulations & standards
- 3) Collect and/or develop a data base

These goals will be broken down into subcategories during subsequent meetings.

**ROLE:** The goal of the committee is to complete operations or prepare recommendations to the CSFM in specific areas of expertise. When the committee becomes involved in a policy issue, the chair will take the matter to the CSFM for direction and report the results back to the committee.

**MEMBERSHIP:** It was agreed that the standard policy for committee membership set forth in the CSFM Committee Policy would be followed. It was also agreed that if any member were not able to attend a meeting, they would send someone in their place, whenever reasonably possible, to represent their organization in their place.

-Kevin and Rocque handed out cheat sheets regarding the changes in “R” codes.

-Rocque suggested that CalBO should be invited to attend the committee. Vikkie volunteered to try and locate contact information for Sheila Lee, the CalBO representative for Santa Clara.

-Suggestions for changes or clarifications on codes should be submitted to Kevin Reinertson via email no later than August 18<sup>th</sup>. No new codes will be accepted at this time.

Next meeting to be held at the State Fire Marshal’s office on Tuesday, November 7, 2006, from 10am-3pm.